

COUND PARISH COUNCIL

Chairman:	Cllr T J W Roberts Quay House Upper Cound Shrewsbury SY5 6AT	Clerk:	Lisa Harris
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MINUTES OF THE PARISH COUNCIL MEETING Held at 7.30pm on 16 September 2021 at The Guildhall, Cound

Present: Parish Councillors T Roberts, R Davies, B Howarth, S James, J Hall, R Sartain, S Scott, K Symonds, and Shropshire County Councillor C Wild

Clerk: Lisa Harris

Also present: Sophie Northridge, David Waller and a member of the public

47.21 Apologies for Absence

Apologies were received from Councillor S Green. The reason given was accepted by the Council.

48.21 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

49.21 Public Participation session/Matters of Concern/Parish Matters

- Sophie Northridge creator of the Facebook group “Severn Valley Railway Trail” (SVRT) spoke about the potential to develop a public non-motorised user (NMU) trail along the disused Severn Valley Railway between Shrewsbury and Buildwas. As a starting point they plan to get a feasibility study carried out and have spoken to Sustrans to see how much this is likely to be. In the course of carrying out the fundraising required to cover the cost of the feasibility study, the associated publicity will raise awareness of the idea in the nearby communities.
- David Waller distributed documentation in support of his desire to have the speed limit reduced on the stretch of the A458 which runs through the parish of Cound. Mr Waller believes that the speed limit should be reduced from the current 60 mph to 30 mph, ideally 20 mph, as it passes through a “village” and that is what the law dictates. As there was a lot of information to digest, it was decided that this matter would be discussed at the next meeting to see if, after reading the documentation provided by Mr Waller, the parish council can assist in any way. Mr Waller left the meeting after speaking.

ACTION: Clerk to put the matter of reducing the speed limit on the A458 on November’s agenda.

- A member of the public spoke briefly about Shropshire Council’s Southern Planning

Committee meeting on 20 September to discuss the building of 1000 dwellings on the former Ironbridge Power Station site. He stated that this does not affect Cound directly (although the school and GP surgery in Cressage might be affected), but the continuing large-scale building of housing in Shropshire will impact on global warming which will ultimately affect us all.

50.21 To approve the minutes of the Parish Council Meeting held on 15 July 2021

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Symonds and seconded by Councillor James and
resolved (without opposition)

that the minutes of the Parish Council Meeting held on 15 July 2021 be accepted as a true record. The minutes were signed accordingly.

51.21 Matters arising from the minutes of the Parish Council Meeting of 15 July 2021

- a) Cound Arbour Bridge – Gurnek Singh (Engineering Services & Bridges Manager, Shropshire Council) had provided a summary of the ideas discussed at the site meeting on 9 June, which was forwarded to the parishioners who had been in attendance. Feedback was requested and this was returned to Mr Singh at the end of August.
- b) Speeding on the A458 – it was suggested that the parish fundraise for two Vehicle Activated Signs (VAS) to be positioned one at either end of the stretch of the A458 which runs through the parish to encourage drivers to lower their speed. The clerk had researched costings, but it was decided that this would be put on hold until it was known if the speed limit would be reduced thus negating the need for VAS.

52.21 To receive report from Shropshire Councillor

Councillor Wild reported that the A458 between Cross Houses and the turn off for Cound was going to be closed for resurfacing between 11 and 18 October. She is going to ask for the work to start at 9.30 am to allow people to get to work and finish at 4.30 pm so that people can get home. In addition, will be asking for some advanced signage to be put up in Cressage warning that the road ahead is closed. If motorists aren't stopped from heading along the A458 at Cressage then they will have to turn off into Cound when they discover they can't travel further towards Shrewsbury due to the roadworks. This would result in a large volume of vehicles (including lorries) who don't know the area heading through the village and potentially causing damage to the recently repaired Cound Arbour Bridge. Hopefully the resurfacing work will be completed in three days rather than the full week programmed. Cat's eye work will be carried out on the road approximately two weeks later, but a signal system will be employed during this time and the A458 will not be closed.

53.21 To receive the defibrillator audit check for the period and review and re-adoption of Defibrillator Use Protocol

Councillor Roberts had performed the audit checks for the period up to 13 September 2021. Both defibrillators have now had their batteries replaced.

The Defibrillator Use Protocol had been circulated for review by Councillors before the meeting.

It was agreed (without opposition) that the Defibrillator Use Protocol dated 16 September 2021 be adopted by the Council and it was signed accordingly.

54.21 To receive Clerk's Report

The Clerk's Report had been circulated in advance of the meeting and was therefore not read out. Further to Councillor James' presentation on email etiquette, the possibility of having professional email addresses @cound.org.uk was researched: Mailbox with 2 email addresses (for clerk and chairman) - £1 (+VAT) per month for first year, then £2.19 (+VAT) per month thereafter; Mailbox with 10 email addresses (for clerk and each councillor) - £5 (+VAT) per month for first six months, then £10 (+VAT) per month thereafter. The matter was fully discussed, and it was felt that there was only benefit to the clerk having such an email address. However, the cost is the same for one email address as it is for two so the "mailbox with two email addresses" package would be purchased although probably only one would be utilised.

The motion was put to a councillors' vote and was tied on a show of hands.

Resolved (on the Chairman's casting vote)

that Cound Parish Council would adopt the email address clerk@cound.org.uk

ACTION: Clerk to purchase and set up the email address.

55.21 To review and re-adopt Health and Safety Policy

The Health and Safety Policy had been circulated for review by Councillors before the meeting.

It was agreed (without opposition) that the Health and Safety Policy dated 16 September 2021 be adopted by the Council and it was signed accordingly.

56.21 Guildhall Matters

Councillor Sartain began by thanking Councillor James for adding some extra technology into the system which was working well. He reported that the table tennis evening run by Councillor Howarth has taken off and will be advertised shortly. In terms of maintenance and following the fire inspection report, work has been completed on the shutters for the kitchen and doors for the Guildhall and bookshop. Bookings are being taken, with the kitchen being regularly used by a local enterprise.

57.21 Current Year Financial matters

a) Payments

Authorised payments for June and July 2021 from Treasurer's Account

Date	Payee	Description	Amount
16/09/2021	Miss L Harris	Clerk's expenses August/September	£ 29.30
16/09/2021	Miss L Harris	Clerk's Salary August/September	£ 354.60
16/09/2021	HMRC	PAYE on Clerk's salary	£ 88.60
16/09/2021	MedUK GLtd	Replacement defibrillator batteries	£ 408.00
16/09/2021	Guildhall	Guildhall room hire – July meeting	£ 23.00
TOTAL			£ 903.50

It was proposed by Councillor Roberts and seconded by Councillor Hall and **resolved (without opposition)**

that the above accounts be approved for payment.

b) Bank reconciliation to 10 September 2021

The bank was reconciled at £9,515.76, being the online banking balances on the date the meeting Agenda was prepared. The bank reconciliation was agreed and signed by Councillor Symonds.

58.21 Planning

1. Decisions to note:

a) Ref: 21/02442/COU

Address: 4 Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Change of use of residential annexe to holiday let use

Validated: 17 Jun 2021

Status: Granted

b) Ref: 21/03059/FUL

Address: Cound Arbour Bungalow Cound Shrewsbury Shropshire SY5 6AW

Description: Demolition and removal of existing single storey conservatory and erection of new slightly larger single storey sun room. Refurbishment and upgrading of external finishes to existing bungalow

Validated: 08 Jul 2021

Status: Granted

c) Ref: 21/03490/FUL

Address: Fair Acres Cound Moor Shrewsbury Shropshire SY5 6AY

Description: Extension to workshop/agricultural building

Validated: 05 Aug 2021

Status: Granted

2. Planning applications for consideration:

a) Ref: 21/02819/LBC

Address: Proposed Barn Conversion South of Butlers House Harnage Cound

Description: Conversion of redundant barn to 1No dwelling, domestic store and formation of vehicular access affecting a Grade II Listed Building

Validated: 04 Jun 2021

Status: Pending Consideration

b) Ref: 21/02818/FUL

Address: Proposed Barn Conversion South of Butlers House Harnage Cound

Description: Conversion of redundant barn to 1No dwelling, domestic store and formation of vehicular access

Validated: 04 Jun 2021

Status: Pending Consideration

c) Ref: 21/03112/FUL

Address: Highfields Harnage Cound Shrewsbury SY5 6EJ

Description: Change of use from a carport/outbuilding to annexe accommodation

Validated: 27 Jul 2021

Status: Pending Consideration

d) Ref: 21/03383/FUL

Address: Brook Hatch Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Installation of new sewage treatment plant for domestic use only

Validated: 08 Jul 2021

Status: Pending Consideration

e) Ref: 21/03868/FUL

Address: Herons Reach Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Erection of detached double garage with room above following demolition of existing

Validated: 09 Aug 2021

Status: Pending Consideration

f) Ref: 21/04012/FUL

Address: Riverside Cottage Cound Shrewsbury Shropshire SY5 6AF

Description: Erection of first floor extension over existing garage and new dormer structure to be formed in existing bedroom

Validated: 16 Aug 2021

Status: Pending Consideration

g) Ref: 21/04091/VAR

Address: Cound Cottage Cound Shrewsbury Shropshire SY5 6AF

Description: Variation of Condition no.3 attached to Application Reference Number: 17/03171/FUL to allow rewording of the condition to ensure that work on site, which does not impact upon bats, is not unnecessarily held up awaiting the issue of an EPS Mitigation Licence and to enable the commencement of the development

Validated: 20 Aug 2021

Status: Pending Consideration

h) Ref: 21/04263/DIS

Address: Brookside Cottage Cound Shrewsbury Shropshire SY5 6AP

Description: Discharge of condition 3 (external materials) and 6 (decorative finishes) on planning permission 20/04007/LBC

Validated: 07 Sep 2021

Status: Pending Consideration

No objections nor comments were recorded on any of the above planning applications.

59.21 Appointment of Footpaths Officer

A lively discussion took place on whether it was appropriate for a parish landowner to be dealing with footpath issues reported on their own land and on that of other landowners who are also parish councillors. The question was asked as to whether this could be seen as a conflict of interest. There was disagreement as to the remit of the role of Footpaths Officer. Is it simply to resolve maintenance/hazard issues on the parish footpaths or should it be a wider brief to include ensuring that historical footpaths (such as Church Lane) and rights of way are preserved and recorded on the definitive map?

ACTION: Clerk to try and obtain a Footpaths Officer job description from Shropshire Council. The issue will be put on November's agenda and once the parish council has defined the role, a vote will take place on the appointment.

60.21 To consider safe passage from Cound Cottage to The Riverside Inn

Councillor James wondered if as part of the feasibility study for the Severn Valley Railway Trail, consideration could be given to safe passage to The Riverside Inn on foot along the A458 between the end of the footpath and the pub's carpark. Councillor Davies said that the only way this could happen would be if some of the land along the route was given over to becoming a footpath and he didn't believe that the relevant landowner would be open to this.

ACTION: Clerk to contact Shropshire Council to see if they have any suggestions on how safe passage may be secured.

61.21 Update on Church Lane

Councillors Howarth and Symonds provided an update on getting Church Lane on to the definitive map. They had been in contact with the respective parties including Shona Butter (Rights of Way Officer at Shropshire Council). As the application (Definitive Map Modification Order) to have Church Lane put on the definitive map had been submitted 12 years ago, Ms

Butter's recommendation was to apply to the Secretary of State to give instructions to Shropshire Council to activate the application and then a response should be received within 12 months. As part of the application, they would determine categorically whose land it is through which the lane passes, by reference to the title deeds and the Land Registry. The identified landowner would then be responsible for making safe the ironwork hazards around the bridge area.

It was proposed by Councillor Roberts and seconded by Councillor Sartain and

resolved (without opposition)

that the parish council apply to the Secretary of State to request that Shropshire Council determines the DMMO in a timely manner.

ACTION: Councillor Symonds will complete the appropriate application form and provide the relevant documents for the Clerk to submit to the Secretary of State.

62.21 To consider supporting the proposed Severn Valley Railway Trail (SVRT)

Following on from the presentation by Sophie Northridge, it was decided that the parish council would continue to engage with the SVRT and once the feasibility study is conducted and the results are available, a decision will be made as to whether further support will be given. Ms Northridge left the meeting.

63.21 The Queen's Platinum Jubilee Beacon

The Chairman asked Councillor Scott if it would be possible to have a bonfire beacon on his land like there had been for the 70th anniversary of VE Day celebrations in 2015. Councillor Scott said that it would be far too dangerous in June as the fields would be very dry. Councillors were therefore asked to think of other ideas to mark the occasion and these would be discussed closer to the time.

64.21 Correspondence

- Response from secretary of Cound Cricket Club re parking on the verges

ACTION: Clerk to email St Peter's Church (church warden), The Guildhall (Chairman) and Cound Cricket Club (Secretary) asking them to liaise when any significant events are scheduled.

- Email from Linda Clutterbuck thanking the parish councillors for their gift on her retirement.

65.21 Minor matters not included elsewhere on agenda and future agenda items

- Donation to the Royal British Legion – the previously purchased poppy wreath is still in good condition so will be reused this year.

It was agreed (without opposition) that a donation of £50 will be made to the RBL.

As stated in the council's Financial Regulations, the RFO is permitted to make payments up to the value of £50 without authorisation by the council in writing beforehand. Therefore Clerk (RFO) will make the donation to the RBL and the payment will be authorised in writing at November's meeting.

ACTION: Clerk (RFO) will make donation to the RBL on behalf of Cound Parish Council.

Cound Parish Council resolves that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992, the public and press be excluded for the remainder of the meeting for the following items 66.21 of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

Councillor Wild, the Clerk and the member of the public left the meeting at this point.

66.21 To review Clerk's hours

Council discussed the core hours necessary to do the job. It was agreed to increase the paid hours to 6 per week, paid monthly in arrears from 1 September 2021.

67.21 Date of next meeting

Thursday 18 November 2021 at 7.30pm at Cound Moor Village Hall.

The Chairman thanked everybody for attending and the meeting closed at 9.50pm.

Signed by Chairman:

Date: 18 November 2021