

COUND PARISH COUNCIL

Chairman:	Cllr T J W Roberts Quay House Upper Cound Shrewsbury SY5 6AT	Clerk:	Lisa Harris
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MINUTES OF THE PARISH COUNCIL MEETING **Held at 7.30pm on 18 November 2021 at Cound Moor Village Hall**

Present: Parish Councillors T Roberts, R Davies, S James, J Hall, R Sartain (joined part-way through the meeting), K Symonds, and Shropshire County Councillor C Wild

Clerk: Lisa Harris

Also present: One member of the public (joined part-way through the meeting)

68.21 Apologies for Absence

Apologies were received from Councillors Howarth and Scott. The reasons given were accepted by the Council. Councillor Sartain had sent advanced apologies that he would miss the start of the meeting.

69.21 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

70.21 Public Participation Session

There were no members of the public present at the time of the allocated public participation session although one member of the public arrived at a later point.

71.21 To approve the minutes of the Parish Council Meeting held on 16 September 2021

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Symonds and seconded by Councillor James and
resolved (without opposition)

that the minutes of the Parish Council Meeting held on 16 September 2021 be accepted as a true record. The minutes were signed accordingly.

72.21 Matters arising from the minutes of the Parish Council Meeting of 16 September 2021

- a) Update on Church Lane - Councillor Symonds had completed the appropriate application form and provided the relevant supporting documentation. The comprehensive appeal had been submitted to the Secretary of State for Environment, Food and Rural Affairs by the

Clerk on behalf of Cound Parish Council.

[A member of the public joined the meeting]

- b) Further to 66.21, as agreed the Clerk has set up standing orders at the bank to pay her hours (increased from 1 September 2021) monthly in arrears and to pay PAYE to HMRC monthly.

73.21 To receive report from Shropshire Councillor and/or Safer Neighbourhood Team (West Mercia Police)

Councillor Wild reported the following:

- a) Airband Update – there is a delay as a telecommunications cabinet needs to be relocated as it is not currently sited on publicly owned land;
- b) Bull Hill Brook Bridge – has now been fixed.
- c) Neighbourhood Matters – a new messaging system of police community alerts called Neighbourhood Matters has been set up which enables residents, businesses and community groups to keep in touch with local policing teams. You can receive updates (text or email) on crimes, latest information on on-going incidents and learn more about what the police are doing in your community. Councillor Wild encouraged Councillors to sign up at www.neighbourhoodmatters.co.uk

74.21 To receive the defibrillator audit check for the period

Councillor Roberts had performed the audit checks for the period up to 13 November 2021.

75.21 To receive Clerk's Report

The Clerk's Report had been circulated in advance of the meeting and was therefore not read out in full although the Clerk gave a brief overview of what she had worked on since September's meeting.

76.21 Guildhall Matters

Agenda item delayed until Councillor Sartain's arrival. However, when the item was revisited Councillor Sartain had nothing to report.

77.21 Current Year Financial matters

a) Payments

Authorised payments for October and November 2021 from Treasurer's Account

Date	Payee	Description	Amount
18/11/2021	Miss L Harris	Clerk's expenses October/November	£ 48.50
18/11/2021	Miss L Harris	Clerk's Salary October/November	£ 527.44
18/11/2021	HMRC	PAYE on Clerk's salary	£ 115.20
18/11/2021	SALC	50% of CiLCA Training Course (split with Uffington PC)	£ 110.00
18/11/2021	SLCC	50% of CiLCA Registration Fee (split with Uffington PC)	£ 205.00

18/11/2021	SALC	50% of Budget Setting training (split with Uffington PC)	£ 15.00
18/11/2021	GMC	Guildhall room hire – May meeting	£ 23.00
18/11/2021	GMC	Guildhall room hire – September meeting	£ 23.00
TOTAL			£1067.14

It was proposed by Councillor Roberts and seconded by Councillor Hall and

resolved (without opposition)

that the above accounts be approved for payment.

b) Bank reconciliation to 11 November 2021

The bank was reconciled at £7,919.64, being the online banking balances on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed by Councillor Symonds.

c) Half year accounts and review

The Clerk presented the receipts and payments account up to the end of September 2021 and a projection to the end of the year. Costs for the full year are projected to be £850.54 higher than budgeted for 2021/22. Receipts will be £42.52 higher than budgeted. It is anticipated that there will need to be an increase in the precept for 2022/23 in order to maintain reserves at 50% of annual expenditure. This will be discussed in full at January's meeting.

78.21 To consider the expression of interest from Sue Hackett (SDH Accounting) in performing the internal audit for 2021/22

Mrs Hackett, who has been the Parish Council's internal auditor for the last few years, had submitted an expression of interest in delivering the same service for 2021/22. The Clerk, and Councillor Symonds as the former Clerk, shared the opinion that Mrs Hackett is an extremely knowledgeable and thorough professional and that her quote of £150 for the internal audit for this year represented good value for money.

It was proposed by Councillor Hall and seconded by Councillor James and

resolved (without opposition)

to appoint Sue Hackett as internal auditor for the Parish Council for 2021/22.

79.21 Planning

1. Decisions to note:

a) Ref: 21/02819/LBC

Address: Proposed Barn Conversion South of Butlers House Harnage Count

Description: Conversion of redundant barn to 1No dwelling, domestic store and formation of vehicular access affecting a Grade II Listed Building

Validated: 04 Jun 2021

Status: Granted

b) Ref: 21/02818/FUL

Address: Proposed Barn Conversion South of Butlers House Harnage Count

Description: Conversion of redundant barn to 1No dwelling, domestic store and formation of vehicular access

Validated: 04 Jun 2021

Status: Granted

c) Ref: 21/03112/FUL

Address: Highfields Harnage Cound Shrewsbury SY5 6EJ

Description: Change of use from a carport/outbuilding to annexe accommodation

Validated: 27 Jul 2021

Status: Granted

d) Ref: 21/03383/FUL

Address: Brook Hatch Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Installation of new sewage treatment plant for domestic use only

Validated: 08 Jul 2021

Status: Granted

e) Ref: 21/03868/FUL

Address: Herons Reach Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Erection of detached double garage with room above following demolition of existing

Validated: 09 Aug 2021

Status: Granted

f) Ref: 21/04741/DIS

Address: Outbuilding at Cound Cottage Cound Shrewsbury Shropshire

Description: Discharge of condition 3 (EPS Licence) on planning permission 17/03171/FUL

Validated: 4 Oct 2021

Status: Granted 25 Oct 2021

g) Ref: 21/04903/AMP

Address: Outbuilding at Cound Cottage Cound Shrewsbury Shropshire

Description: Amendment to planning permission 17/03171/FUL - Condition 3 be reworded to enable the commencement of the development

Validated: 13 Oct 2021

Status: Granted 14 Oct 2021

h) Ref: 21/04263/DIS

Address: Brookside Cottage Cound Shrewsbury Shropshire SY5 6AP

Description: Discharge of condition 3 (external materials) and 6 (decorative finishes) on planning permission 20/04007/LBC

Validated: 07 Sep 2021

Status: Granted

2. Planning applications for consideration:

a) Ref: 21/04012/FUL

Address: Riverside Cottage Cound Shrewsbury Shropshire SY5 6AF

Description: Erection of first floor extension over existing garage and new dormer structure to be formed in existing bedroom

Validated: 16 Aug 2021

Status: Pending Consideration

b) Ref: 21/05021/DIS

Address: Brookside Cottage Cound Shrewsbury Shropshire SY5 6AP

Description: Discharge of Condition 4 (External materials) and 5 (Details of Services exterior) relating to Planning Permission 20/04007/LBC for the erection of flat roofed, timber framed and clad single storey extension following removal of modern brick and glazed rear utility room/entrance porch affecting a grade II listed building

Validated: 14 Oct 2021

No objections nor comments were recorded on any of the above planning applications.

80.21 To review and adopt Public Participation Protocol

The Public Participation Protocol had been circulated for review by Councillors before the meeting.

It was agreed (without opposition) that the Public Participation Protocol dated 18 November 2021 be adopted by the Parish Council and it was signed accordingly.

ACTION: Clerk to publish the protocol on the website and to make reference to it in our Standing Orders.

[Councillor Sartain joined the meeting]

81.21 To consider speeding limit on the A458

The Clerk read out an email received from a Senior Traffic Engineer in the Highways Department which explained in detail why Shropshire Council would neither support nor consider a reduction in the speed limit on the A458 in the vicinity of Cound Park and that they were confident that that would also be the view of West Mercia Police who are responsible for the enforcement of speed limits across the County.

It was proposed by Councillor Roberts and seconded by Councillor James and

resolved (without opposition)

that given Shropshire Council's unequivocal response, this closed the matter as far as the Parish Council was concerned as it had exhausted all avenues available.

ACTION: Clerk to write to Mr David Waller explaining the Parish Council's position in light of this definitive response from Shropshire Council.

82.21 Appointment of Footpaths Officer

As Councillor Scott was unable to attend the meeting, he had spoken to Councillor Roberts beforehand expressing his views on what the role of the Footpaths Officer should be. Councillor

Scott was happy to continue in the role and to liaise with landowners requesting and encouraging light maintenance of established footpaths e.g. repair of stiles, and liaising with Shropshire Council's Footpaths Officer regarding major repairs and maintenance. Projects such as the DMMO for Church Lane would not fall within the remit of the Footpaths Officer and would be dealt with by the Parish Council as and when they arose.

As there were no other nominations,

It was proposed by Councillor Roberts and seconded by Councillor Hall and
resolved (without opposition)

that Councillor Scott be appointed as the Footpaths Officer.

83.21 Correspondence

None that not already covered. The Clerk advised that she had changed the contact name on the website from that of the Chairman to the Clerk so that anyone wishing to contact the Parish Council in an official capacity would do so through the Clerk.

84.21 Minor matters not included elsewhere on agenda and future agenda items

- Councillor Wild suggested that the Parish Council invites Ben Walker (Shropshire Council) and Andy Brain (Airband) to January's meeting to keep the pressure on them to get the fibre broadband work completed.

ACTION: Clerk to invite Ben Walker and Andy Brain to January's meeting.

- Environmental Maintenance Contract – needs to go out to tender again as only a one-year contract was granted for 2021/22 (minute ref 84.20).

ACTION: Clerk to advertise on www.cound.org.uk for expressions of interest in tendering for the Environmental Maintenance Contract.

85.21 Date of next meeting

Thursday 20 January 2022 at 7.30pm at Cound Moor Village Hall.

The Chairman thanked everybody for attending and the meeting closed at 8.45pm.

Signed by Chairman:

Date: 20 January 2022