

# COUND PARISH COUNCIL

Chairman:	Cllr S D Scott Harnage Grange Cressage Shrewsbury SY5 6EB	Clerk:	Kathy Symonds 6, The Barns Upper Cound Farm Shrewsbury SY5 6BL
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12 May 2018

Dear Parish Councillor

You are summoned to attend the next meeting of Cound Parish Council to be held on Thursday 17 May 2018 immediately following the Annual Parish Meeting which commences at 7.30 pm at The Guildhall, Cound.

Yours faithfully

**Kathy Symonds**

Kathy Symonds  
Clerk to Cound Parish Council

## AGENDA

1. Election of Chairman
2. Chairman to sign Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies for absence
5. Public Session and Matters of Concern/Parish Matters
6. Declaration of Interest
  - To receive declarations of personal and prejudicial interest on any item included on the agenda in accordance with LGA 2000 Sec 50-52
7. To approve the Minutes of the Parish Council Meeting held on 15 March 2018
8. Matters arising from those minutes
  - Update on GDPR compliance
  - War Memorial cleaning
9. Appointment of member representatives for outside bodies
  - LJC Representative
  - SALC Area Committee Representative
10. Reports from Shropshire Councillor and/or local Police Officer
11. To review and adopt updated Standing Orders
12. To review and adopt updated Financial Regulations
13. To receive the revised asset register as at 31/03/18
14. To receive the updated risk assessment schedule
15. To adopt the document and record retention policy dated 09/05/18
16. Matters arising from those minutes
  - Update on GDPR compliance
  - War Memorial cleaning
  - Update on Cound Arbour bridge
17. Defibrillator audit check for period
18. Update on The Guildhall/To elect Trustees to the Guildhall - Cllr Roberts.
19. Arrangements for the Battle's Over - A Nation's Tribute - 11/11/18 (Min ref 57.16 and 50.17 and 64.17)
20. Clerk's Report
21. To consider and approve NALC national salary award from 1 April 2018 - Clerk's salary
22. Arrangements for Clerk's annual appraisal - Cllr Roberts

23. To appoint insurers for the period 1/06/18 - 31/05/19  
24. To discuss and decide Environmental Maintenance Grant consultation response  
25. Annual Return for the year ended 31 March 2018

Council to consider, approve and sign the following:

- a) Final bank reconciliation and accounts 2017/18
  - b) Internal Audit report 2017/18
  - c) Certificate of Exemption (Part 2 page 3)
  - d) Annual Governance statement (Part 2 page 5) 2017/18
  - e) Summary accounting statements (Part 2 page 6) for 2017/18
26. Current year financial matters  
Council to approve and sign
- Accounts for payment April/May 18
  - Bank reconciliation to 7 May 2018

27. Planning

**Applications:**

Ref: 18/01289/FUL

Validated: 28 Mar 2018

Address: The Guildhall Cound Shrewsbury Shropshire SY5 6EW

Proposal: Erection of new lobby, toilets and disabled toilet / baby changing facility following demolition of existing entrance and toilet

Status: Awaiting decision

Ref: 18/01873/FUL

Validated: 23 Apr 2018

Address: Cound Lodge Cound Shrewsbury Shropshire SY5 6AF

Proposal: Erection of first floor extension above existing rear extension, double doors with dormer from the main bedroom on the side elevation onto a glass and steel balustraded balcony with spiral stairs leading to the garden

Status: Awaiting decision

**Approvals:**

Ref: 18/00766/FUL

Validated: 27 Feb 2018

Address: The Old Rectory Cound Shrewsbury Shropshire SY5 6EW

Proposal: Erection of a triple garage and car port

Granted: Mon 30 Apr 2018

28. Correspondence

- Precept payment 2018/19 approved at £5,756
- HMRC VAT claim received at £629.20
- SALC consultation on future of Environmental Maintenance grant
- Email from NALC regarding proposed amendment of the GDPR regs regarding DPO for small councils

29. Dates of 2018/19 meetings

30. Thursday 19 July 2018 at 7.30pm at The Guildhall Cound