

COUND PARISH COUNCIL

Chairman:	Cllr S D Scott Harnage Grange Cressage Shrewsbury SY5 6EB	Clerk:	Kathy Symonds 6, The Barns Upper Cound Farm Shrewsbury SY5 6BL
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MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON 21st May 2020 BY REMOTE VIDEO CALL

Present: Parish Councillors S Scott, T Roberts, L Clutterbuck, J Hall, S James, S Green, R Sartain, Shropshire County Councillor C Wild

Clerk: Kathy Symonds

The meeting could not be conducted face-to-face due to the restrictions imposed during the Coronavirus pandemic. The Council took advantage of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 allowing local authorities to conduct meetings remotely.

01.20 Election of Chairman

The Clerk asked for nominations for Chairman. It was proposed by Councillor Hall and seconded by Councillor Roberts and approved without opposition that Councillor S. Scott be elected as Chairman for the ensuing municipal year.

02.20 Chairman to sign Declaration of Acceptance of Office

Councillor Scott signed the Declaration of Acceptance of Office, and this was acknowledged by the Clerk.

03.20 Election of Vice Chairman

It was proposed by Councillor Scott and seconded by Councillor Hall and approved without opposition that Councillor T. Roberts be elected as Vice-Chairman for the ensuing municipal year.

04.20 Apologies for Absence

Apologies were received from Councillors R Davies and M Smith. The reasons given were accepted by the Council.

05.20 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

06.20 Public Participation session/Matters of Concern/Parish Matters

No members of the public present.

07.20 To approve the minutes of the Parish Council Meeting held on 16 January 2020

The minutes of the previous meeting had been circulated.
It was proposed by Councillor Roberts and seconded by Councillor Sartain and

Resolved (without opposition)

That the minutes of the Parish Council Meeting held on 16 January 2020 be accepted as a true record.

The minutes were signed accordingly.

08.20 To approve the minutes of the Parish Council Meeting held on 30 January 2020

The minutes of this meeting had been circulated.

It was proposed by Councillor James and seconded by Councillor Roberts and

Resolved (without opposition)

That the minutes of the Parish Council Meeting held on 30 January 2020 be accepted as a true record.

The minutes were signed accordingly.

09.20 Matters arising from the minutes of the Parish Council Meetings of 16 January and 30 January 2020

a) Smartwater Ref 29.19, 50.19 & 67.19 & 93.19

Councillor Roberts reported that the signage around the Parish had now been installed.

There are a few more kits still available for those households who have not yet claimed theirs.

Councillor Roberts will submit another article for the Village Life magazine to ask anybody who still has not claimed and kit and wants one to get in touch with him

There are a few businesses around the area who are willing to buy additional signage to have erected close to their premises. Councillor Roberts will make enquiries regarding availability and pricing from the 'We Don't Buy Crime' team.

10.20 It was resolved that Councillor Roberts be appointed as LJC Representative and Councillor Green be appointed as SALC Area Committee Representative

If either of the representatives cannot attend a meeting they will contact the Clerk who will ask for another Councillor to volunteer to attend.

11.20 To receive report from Shropshire Councillor

Cllr Wild reported that there has been an increase in thieving in the local parishes, particularly targeting 'quad bikes' on farms.

Count residents have been very good at supporting one another and looking out for neighbours during the CV19 lockdown. If anybody knows of any assistance required from any of the Shropshire Council departments Cllr Wild is always willing to help.

Most Shropshire Council staff have continued to work (a lot from home) through lockdown. Councillors agreed that it is highly commendable that services such as the bin rounds have continued uninterrupted.

Cllr Scott asked about the issue on Cressage bridge which has been under traffic control lights for some weeks now. Shropshire Highways came in to mend a pot-hole, but discovered a huge 'void' under the bridge. An engineers' report is needed. The choice was either close the bridge altogether or make it single track under controlled lights. It may be some time before it can be remedied.

12.20 To receive the defibrillator audit check for the period
Councillor Roberts had performed the audit checks for the period up to 20th May 2020. There were no issues to report.
New defibrillator pads had been purchased and installed as previously approved.

13.20 To appoint insurers for the period 01/06/20 - 31/05/21
Came and Co had submitted a quote for insurance for the next year at the same premium as last year - £218.

It was proposed by Councillor Roberts and seconded by Councillor Green and

Resolved (without opposition)

that Came and Co be appointed as insurers for the period 01 June 20 - 31st May 21.

14.20 Annual Return for the year ended 31 March 2020

a) Asset register as at 31/03/20

The Clerk presented the asset register at the year end. No additional assets had been added during the year.

It was proposed by Councillor Roberts and seconded by Councillor James and

Resolved (without opposition)

to adopt the asset register as presented.

The Chairman and Clerk signed the copy asset register.

b) Final bank reconciliation and accounts 2019/20

Council approved the year end bank reconciliation as checked by the Internal Auditor and the Chairman. The final year end detailed accounts were approved.

b) Internal Audit report 2019/20 (AGAR part 2 page 4)

Council considered the Internal Audit report and noted that the Council's system of Internal Controls was operating effectively.

c) Certificate of Exemption (AGAR part 2 page 3)

Council confirmed that it meets the criteria for certifying itself as exempt from the full requirements for external audit. The RFO and the Chairman signed the Certificate of Exemption for submission to the external auditor.

d) Annual Governance statement (AGAR part 2 page 5)

Council considered each internal control statement per The Governance Statement (1-9) and confirmed their agreement that each was met. The Clerk completed the Annual Governance Statement to this effect and the Chairman and Clerk signed the statement as approved.

e) Summary accounting statements

It was resolved (without opposition) to confirm the accuracy of the accounting statements. The Chairman signed the summary accounting statements in the Annual Governance and Accountability Return as approved.

15.20 Current Year Financial matters

- a) To approve outstanding accounts for payment

Authorised Payments for Feb/Mar/Apr/May 2020 from Treasurers' Account

Date	Payee	Description	Amount
21/05/2020	Mrs KJ Symonds	Clerk's expenses Feb/Mar/Apr/May	108.20
21/05/2020	CMVH	Rent of meeting room x 3	75.00
21/05/2020	Hutchinson Groundcare	April 20 Environmental maintenance	176.79
21/05/2020	Mrs KJ Symonds	Clerk's Salary April/May 2020	359.20
21/05/2020	Sue Hackett	Internal Audit 2019/20	125.00
21/05/2020	HMRC	PAYE on Clerk's salary April/May 2020	89.60
21/05/2020	Came & Co	Insurance 01/06/20- 31/05/21	218.00
21/05/2020	SALC	ALC affiliatiin fee 01/04/20-31/03/21	225.00
Total			1,376.79

It was proposed by Councillor Green and seconded by Councillor Clutterbuck and

Resolved (without opposition)

that the above accounts be approved for payment.

16.20 Planning

Planning

1. Decisions to note:

- a) Ref: 20/00046/FUL

Address: Hopyard Cottage, Cound Moor, Shrewsbury, Shropshire, SY5 6BB

Proposal: Erection of two storey extension

Decision : Granted 19 Feb 2020

b) Ref: 19/05484/LDC

Address: The Riverside Inn, Cound, SY5 6AF

Proposal: Works to facilitate the erection of single storey side and rear extensions; re-fenestration of existing conservatory; landscaping works; internal and external alterations associated with refurbishment

Decision : Granted 17 Feb 2020

c) Ref: 19/05483/LDC

Address: The Riverside Inn, Cound, SY5 6AF

Proposal: Erection of single storey side and rear extensions, re-fenestration of conservatory; creation of decked area and patio; internal and external alterations associated with refurbishment; installation of new sewage treatment plant

Decision : Granted 17 Feb 2020

d) Ref: 19/04434/FUL

Address: 4 Cound Moor Shrewsbury Shropshire SY5 6BB

Proposal: Erection of two storey extension to include partial demolition remodelling

Decision : Granted 10 Feb 2020

e) Ref: 19/02931/FUL

Address: Highfields Cound Shrewsbury Shropshire SY5 6EJ

Proposal: Erection of a two storey replacement dwelling with detached double car port including plant room and workshop, provision of landscaping works to create a lower level garden area to rear and installation of a new package treatment plant to replace existing septic tank. (Amended Description)

Decision : Granted 28 Jan 2020

f) Ref: 20/00557/FUL

Address: 4 Cound Moor Shrewsbury Shropshire SY5 6BB

Proposal: Application under Section 73A of The Town & Country Planning Act 1990 for alterations to vehicular access including partial removal of garden land for parking and turning provision and conversion and extension of existing outbuilding to form self-contained annex ancillary to main dwelling

Decision : Granted 1 Apr 2020

g) Ref: 20/1478/VAR

Address: The Riverside Inn Cound Shrewsbury Shropshire SY5 6AF

Proposal : Variation of Conditions 3, 5 and 6 and deletion of Condition 4. for application 19/05483/FUL Erection of single storey side and rear extensions, re-fenestration of conservatory; creation of decked area and patio; internal and external alterations associated with refurbishment; installation of new sewage treatment plant

Decision : Granted 3 Apr 2020

2. Planning applications for consideration

a) Ref: 20/00557/FUL

Address: The Riverside Inn Cound Shrewsbury Shropshire SY5 6AF

Proposal: Non Material Amendment to planning application 19/05483/FUL to amend Conditions 3, 5 and 6 and deletion of Condition 4.

Validated: 3 Apr 2020#Status: Pending consideration

No objection nor comment was recorded on this planning application

17.20 Correspondence

- Precept payment 2020/21 approved and received at £5,756

18.20 Dates of 2020/21 meetings

The dates for the 2020/1 meetings are as follows:

- Thursday 16 July 2020 at 7.30 pm at The Guildhall, Cound
- Thursday 17 September 2020 at 7.30 pm at The Guildhall, Cound
- Thursday 19 November 2020 at 7.30 pm at Coundmoor Village Hall
- Thursday 21 January 2021 at 7.30 pm at Coundmoor Village Hall
- Thursday 18 March 2021 at 7.30 pm at Coundmoor Village Hall
- Thursday 20 May 2021 at 7.30 pm at The Guildhall, Cound (APM and AGM)
- Thursday 15 July 2021 at 7.30 pm at The Guildhall, Cound

19.20 Minor matters not included elsewhere on agenda and future agenda Items

Cllr Hall raised the matter of the hedge on the approach to Cound Arbour bridge. He said that when the hedge is not trimmed back excessively it causes traffic to slow down on the approach to the bridge. The downside is that when the hedge is overgrown it protrudes out into the road resulting in vehicles taking to the middle of the road which is equally dangerous for other road users.

Cllr Scott has offered his workmen to trim the hedge back later in the year. The Clerk reported that the residents who own the hedge would be very grateful for that to be done later in the year.

20.19 Date and time of next meeting

The next meeting will be held on Thursday 16 July 2020 at 7.30pm at The Guildhall, Cound, or by virtual meeting should the lockdown still be operational.

The Chairman thanked everybody for attending and the meeting closed at 8.18 pm.

Signed by Chairman: _____

Date: _____