

# COUND PARISH COUNCIL

Chairman:	Cllr S D Scott Harnage Grange Cressage Shrewsbury SY5 6EB	Clerk:	Kathy Symonds 6, The Barns Upper Cound Farm Shrewsbury SY5 6BL
Telephone:	01952 510209	Telephone:	01743 761840
		Email:	clerkcoundpc@gmail.com

---

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30pm ON 19<sup>th</sup> November 2020 BY REMOTE VIDEO CALL

**Present:** Parish Councillors S Scott, T Roberts, L Clutterbuck, R Davies, S Green, J Hall, S James, R Sartain, R Smith,  
Shropshire County Councillor C Wild

**Clerk:** Kathy Symonds

The meeting could not be conducted face-to-face due to the restrictions imposed during the Coronavirus pandemic. The Council took advantage of The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 allowing local authorities to conduct meetings remotely.

**46.20 Apologies for Absence**  
None

**47.20 Disclosable Pecuniary Interests**  
a) No disclosable pecuniary interests were declared  
b) There were no applications for a dispensation regarding disclosable pecuniary interests

**48.20 Public Participation session/Matters of Concern/Parish Matters**  
No members of the public present

**49.20 To approve the minutes of the Parish Council Meeting held on 17 September 2020**

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Roberts and seconded by Councillor James and

**Resolved (without opposition)**

That the minutes of the Parish Council Meeting held on 17 September 2020 be accepted as a true record.

The minutes were signed accordingly.

**50.20 Matters arising from the minutes of the Parish Council Meeting of 17 September 2020**

a) Update on Golding Lane/Pitchford (min ref 36.20 & 46.20)

Mr and Mrs Hartley had expressed their thanks to the Parish Council for the manner in which the issue had been taken up and handled.

Cllr Green had not been present at the September meeting. She had written personally to Shona Butter to declare that she had often used the lane in the past.

b) Update on A458/Cound park speeding traffic (min ref 36.20)

Speed strips had been placed at the entrance to Cound Park for a two-week period. The speed data received back by Cllr Wild indicated that speeds on that stretch were perhaps not as high as had been thought. There were a lot of motorbikes on the road between 11.00am - 3.00pm on Sundays.

Cllr Wild was awaiting an official response and analysis on the data from Shropshire Council.

Cllr Wild had suggested that a 50mph limit might be possible on that stretch of road.

#### 51.20 To receive report from Shropshire Councillor

- Cllr Wild stressed once again that there is help available for anybody struggling with Covid related issues. Anybody knowing of someone struggling, or having issues themselves, can contact her directly and she will put them in touch with appropriate help.
- Concerns have been raised regarding whether the Cressage bridge will be capable of taking the extra traffic generated by the Ironbridge housing development on the site of the former power station. There is still the issue of the void under the bridge requiring filling, but now more tests need to be carried out regarding this extra weight on the bridge.

#### 52.20 To receive the defibrillator audit check for the period

Councillor Roberts had performed the audit checks for the period up to 19<sup>th</sup> November 2020. There were no issues to report.

#### 53.20 Current Year Financial matters

##### Authorised Payments for Oct/Nov 2020 from Treasurers' Account

Date	Payee	Description	Amount
19/11/2020	Mrs KJ Symonds	Clerk's expenses Oct/Nov	47.04
19/11/2020	Hutchinson Groundcare	Sept/Oct/Nov 20 Environmental maintenance	538.82
19/11/2020	Mrs KJ Symonds	Clerk's Salary Oct/Nov 2020	376.40
19/11/2020	HMRC	PAYE on Clerk's salary Oct/Nov 2020	94.00
19/11/2020	Royal British Legion	Poppy Appeal 2020	50.00
<b>Total</b>			<b>1,106.26</b>

It was proposed by Councillor Clutterbuck and seconded by Councillor Roberts and

**Resolved (without opposition)  
that the above accounts be approved for payment.**

**b) Bank reconciliation to 14 November 2020**

The bank was reconciled at £7,116.06, being the online banking balances on the date the meeting Agenda was prepared. The bank reconciliation was agreed and signed by the Chairman.

**c) Half year accounts and review**

The Clerk presented the receipts and payments account up to the end of September 2020 and a projection to the end of the year. Payments and receipts are both broadly in line with budget. The only exception is the Office Expenses line which will be about £130 overspent by the end of the year due to the costs of the Zoom video conferencing facility required for virtual meetings during the Coronavirus restrictions.

**54.20 To consider Sue Hackett's (internal auditor) expression of interest in performing the internal audit for 2020/21**

Mrs Hackett, who has been the Parish Council's internal auditor for the last few years, had submitted an expression of interest in delivering the same service for 2020/21. The Clerk's opinion was that Mrs Hackett is an extremely knowledgeable and thorough professional and that her quote of £125 for the internal audit for this year represented good value for money.

It was proposed by Councillor Roberts and seconded by Councillor Hall and

**Resolved to appoint Sue Hackett as internal auditor for the Parish Council for 2020/21.**

Cllr Sartain once again expressed his opinion that there are people who are willing to perform this service free of charge. It was agreed that the Council would make further enquiries when appointing an IA for next year, but that it would need to be proven that such a person was suitably experienced in Council law. It is not simply a matter of ensuring the numbers presented add up.

**55.20 Parish Clerk notice of resignation and recruitment planning**

After 4 years in post the Clerk had decided to retire from the position with effect from the end of January 2021.

**The Council approved the process for the recruitment of a new Parish Clerk/RFO as follows:**

- 20/11/20 Advert for post to be submitted to SALC
- KS and TR to receive and deal with applications and enquiries
- Closing date 24<sup>th</sup> December
- TR to draw up short list in discussion with SS and KS
- Interview of candidates ASAP. Panel to consist of SS TR KS
- Proposed that the new appointee be invited to January meeting

**56.20 Planning**

**1. Decisions to note:**

**Planning**

**1. Decisions to note:**

**a) Ref: 20/03621/DIS**

Address: Yew Tree Cottage, Upper Cound, Shrewsbury, Shropshire, SY5 6AS

Proposal: Discharge of conditions 1-17 associated with planning application numbers 19/02585/FUL & 19/02586/LBC  
Validated date: 9 Sep 20  
Updated date: 19 Oct 20  
Status: Discharge conditions part approved

**b) Ref: 20/03796/FUL**

Address: 6, The Barns, Upper Cound Farm, Shrewsbury, Shropshire, SY5 6BL  
Proposal: Works to facilitate loft conversion to include additional Velux roof windows  
Validated date: 22 Sep 20  
Status: Withdrawn: 10 Nov 20

**2. Planning applications for consideration**

**a) Ref 20/04006/LBC & 20/04007/LBC**

Address: Brookside Cottage, Cound, Shrewsbury SY5 6AP  
Proposal: Erection of flat roofed, timber framed and clad single storey extension following removal of modern brick and glazed rear utility room/entrance porch affecting a grade II listed building  
Validated date: 9 Oct 20  
Status: Pending consideration

**b) Ref 20/04266/FUL & 20/04267/LBC**

Address: The Riverside Inn, Cound, Shropshire, SY5 6AF  
Proposal: Conversion of former coach house to an external bar and erection of pergola to front elevation; partial demolition and partial reconstruction of wall; construction of fire pit and installation of lighting  
Validated date: 19 Oct 20  
Status: Pending consideration

**c) Ref 20/04130/LBC & 20/04129/FUL**

Address: The Riverside Inn, Cound, Shropshire, SY5 6AF  
Proposal: Erection of new 1200mm high brick wall and extension to existing car park following partial demolition of former stables; make good party wall to neighbouring property affecting a Grade II listed building  
Validated date: 20 Oct 20  
Status: Pending consideration

**d) Ref 20/04345/VAR**

Address: The Riverside Inn, Cound, Shropshire, SY5 6AF  
Proposal: Variation of Condition No. 2 (approved plans) attached to planning permission 20/01478/VAR dated 30.04.20 and Listed Building Consent 19/05484/LBC dated 14.02.20  
Validated date: 22 Oct 20  
Status: Pending consideration

**e) Ref 20/04349/LBC & 20/04348/FUL**

Address: The Riverside Inn, Cound, Shropshire, SY5 6AF  
Proposal: Erection of freestanding veranda structure to rear; 3 no. sail awnings to decking; external lighting; free-standing walk-in chiller unit to yard; external

electrical meter housing and erection of a timber fence; removal of 4 No. conifer trees affecting a Grade II listed building

Validated date: 5 Nov 20

Status: Pending consideration

**No objection nor comment was recorded on this planning application**

**57.20 Correspondence**

Shropshire Council have confirmed that the Environmental Maintenance Grant scheme was being extended to 2021/22, with the same “match funding” - i.e. Shropshire Council will grant up to half of the cost with the Parish Council providing the balance.

**58.20 Minor matters not included elsewhere on agenda and future agenda Items**

Cllr James had spoken to a representative of ‘Airband’ regarding their new ‘Fibre Unlimited’ broadband offering to the area. Airband appear to be the only ‘fibre’ provider who have started looking at our area. This is a fast and efficient broadband and it was suggested that as many people as possible should be encouraged to ‘sign up’ so that Airband bring in the service.

No future agenda items were raised.

**59.20 Date and time of next meeting**

The next meeting will be held on Thursday 21 January 2021 at 7.30pm at Coundmoor Village Hall, or by virtual meeting as appropriate.

The Chairman thanked everybody for attending and the meeting closed at 8.33 pm.

Signed by Chairman: \_\_\_\_\_

Date: \_\_\_\_\_